



ON-TARGET STRATEGIES

EVIDENCE & PROPERTY ROOM STORAGE

TWO-DAY PROFESSIONAL TRAINING · 16 HOURS

DATE & TIME

Nov 2-3, 2026
8:00 AM–4:00 PM

LOCATION

Waukesha County Sheriff
515 W Moreland Blvd
Waukesha, WI 53188

FEE

\$350.00
\$300 for 3+ from same
agency

Information

[on-targetstrategies.com /trainings](https://on-targetstrategies.com/trainings)

309-635-8575

This two day, 16 hour course equips personnel with the skills needed to legally and ethically manage an evidence and property room. Participants learn nationally recognized best practices from NIJ, NIST, DOJ, EMI, DOI, and IAPE for storing, auditing, and purging evidence. The training covers chain of custody essentials, liability reduction strategies, and practical tools such as sample forms and policy templates. Attendees leave with clear, actionable methods they can implement immediately to strengthen compliance and accountability.

TOPICS INCLUDE

- ▶ National evidence storage standards
- ▶ Legal foundations for property & evidence management
- ▶ 4th Amendment considerations & case law implications
- ▶ National standards & accreditation requirements
- ▶ Intro to International Association of Property & Evidence
- ▶ Roles & responsibilities for property tech's
- ▶ Chain-of-Custody and tracking
- ▶ Special evidence categories and handling
- ▶ Working with Prosecutors and Courts
- ▶ Property Destruction and Disposal
- ▶ Supervising a Property Room
- ▶ Ethics, accountability, and professional conduct
- ▶ Policy development and administrative oversight
- ▶ Facility design, operational efficiency, and the future
- ▶ Emerging Trends
- ▶ Scenario Exercises



Cherese Spears— Instructor, On—Target Strategies

Brings hands-on experience and proven techniques to every session.

REGISTER TODAY

on-targetstrategies.com · 309-635-8575



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Recommended hotels are:

1. Ingleside Hotel [Waukesha Hotel & Waterpark](#)
2. Marriott [Milwaukee Marriott West](#)

Parking on county campus

Directions for parking

- Park in lot across Moreland in area of red circle. Walk along Riverview to main Sheriff entrance shown below
- Staff will assist each with getting into the classroom at start of each day
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